

APPLICATION FORM

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2000 FUNDS

Administered by the California State Library, Office of Library Construction

The applicant local jurisdiction, pursuant to the Education Code, Title 1, Division 1, Part 11, Chapter 12, Articles 1-3, sections 19985-20011 and Title 5, Division 2, Chapter 3, sections 20430-20444 of the California Code of Regulations, hereby makes application for a state matching grant for the construction or remodeling of the public library facility described herein and in all supporting documents:

APPLICATION FORM INSTRUCTIONS:

- * *Limit comments throughout the entire form to the space provided unless otherwise stated.*
- * *Single space responses, limiting type size to no smaller than 11 points if using a computer, or 12 pitch (elite) if a typewriter is used.*
- * *Attachments shall not be accepted unless required by regulation or called for in the application form.*
- * *Applicants shall submit a completed Application Form and six additional copies of the form.*

(See section 20440 for complete application submittal requirements)

PROJECT IDENTIFICATION

1. Official Name of Project: > City of Calabasas Public Library

2. Type of Applicant Jurisdiction: > (Check one only) City ☒ County ☐ City/County ☐ District ☐

3. Grant Applicant Name: > City of Calabasas

Legal name of jurisdiction that will own building

(For multipurpose projects, list the legal name of the jurisdictions that will own the public library portion of the multipurpose building.)

4. Authorized Official of the Applicant Jurisdiction: > Lesley Devine

Mayor, Chairperson of Board of Supervisors, Head of Special District, authorized to sign the application

Title: > City of Calabasas - Mayor

Phone: > 818 878 4225

E-mail: > lesley@calabasaschat.com

Address: > 26135 Mureau Road

Calabasas, CA 91302

5. Project Coordinator: > Don Duckworth

Name of individual who will have administrative control over the project for the applicant local jurisdiction

Title: > City of Calabasas - City Manager

Phone: > 818 878 4225

E-mail: > dduckworth@ci.calabasas.ca.us

Address: > 26135 Mureau Road

Calabasas, CA 91302

6. Alternate Project Contact Person: > Robin Parker

If the project coordinator is unavailable, the contact person shall be authorized to act in the capacity of the project coordinator.

Title: > City of Calabasas - Assistant City Manager

Phone: > 818 878 4225

E-mail: > rparker@ci.calabasas.ca.us

Address: > 26135 Mureau Road

Calabasas, CA 91302

7. Head of Planning Department: > Steve Craig

(For the applicant jurisdiction, if applicable. Special Districts are exempt.)

Title: > City of Calabasas - Community Development Director

Phone: > 818 878 4225

E-mail: > scraig@ci.calabasas.ca.us

Address: > 26135 Mureau Road

Calabasas, CA 91302

8. Head of Public Works or General Services Department: > Charles Mink

If Applicable: Head of Public Works or General Services Department for the applicant jurisdiction. Special Districts are exempt.

Title: > City of Calabasas - Public Works Director / City Engineer

Phone: > 818 878 4225

E-mail: > cmink@ci.calabasas.ca.us

Address: > 26135 Mureau Road

Calabasas, CA 91302

9. Operating Library Jurisdiction: > City of Calabasas

Legal name of library that will operate the public library

10. Library Director Name: > Barbara Lockwood

Public library director for the library jurisdiction that will operate the public library

Title: > Library Director

Phone: > 818 225 7616

E-mail: > barbaral@lssi.com

Address: > 23975 Park Sorrento

Calabasas, CA 91302

11. Alternate Library Contact Person: > Gordon Conable

If the library director is unavailable, the contact person shall be authorized to act in the capacity of the library director.

Title: > Vice President West Coast Operations - Library Systems & Services, LLC

Phone: > 909 369 3003

E-mail: > gordonc@lssi.com

Address: > 3329A Durahart Street

Riverside, CA 92507

12. Library Building Program Consultant: > Linda Demmers

(If applicable)

Title: > Library Consultant - Libris Design

Phone: > 323 668 0404

E-mail: > xlibris@earthlink.com

Address: > 2414 Chislehurst Drive

Los Angeles, CA 90027

13. Technology Planning Consultant: > Gordon Conable

(If applicable)

Title: > Vice President West Coast Operations - Library Systems & Services, LLC Phone: > 909 369 3003

E-mail: > gordonc@lssi.com

Address: > 3392A Durahart Street

Riverside, CA 92507

14. Project Architect: > Armando Gonzalez

License # > C5826

Providing construction budget estimate and/or conceptual plans.

Title: > Principal in charge - Gonzalez Goodale Architects

Phone: > 626 568 1428

E-mail: > algonzalez@gonzalezgoodale.com

Address: > 135 West Green Street Suite 200

Pasadena, CA 91105

15. Project Manager: > To Be Determined

(If applicable)

Title: >

Phone: >

E-mail: >

Address: >

16. Construction Manager: > To Be Determined

(If applicable)

Title: >

Phone: >

E-mail: >

Address: >

17. Construction Cost Estimator: > Armando Gonzalez

(If applicable)

Title: > Principal in charge - Gonzalez Goodale Architects

Phone: > 626 568 1428

E-mail: > algonzalez@gonzalezgoodale.com

Address: > 135 West Green Street Suite 200

Pasadena, CA 91105

18. Hazardous Materials Consultant: > N/A

(If applicable)

Title: >

Phone: >

E-mail: >

Address: >

19. Project Interior Designer: > Carole Graham

(If applicable)

Title: > Graham Design

Phone: > 626 797 6833

E-mail: > grahamdezn@aol.com

Address: > 1520-A Creekside Court

Pasadena, Ca 91107

TYPE OF PROJECT

New Public Library Building

1. Construction of a New Public Library Building

> 23,332 SF

2. Conversion of an Existing Building into a New Public Library Building

> 0 SF

3. Conversion and Expansion of an Existing Building into a New Public Library

> 0 SF

(Include both new & remodeled square footage.)

Priority:

☒ First Priority "Joint Use"

☐ Co-Location Joint Use

☒ Joint Venture Joint Use

☐ Computer Center

☐ Shared Electronic/Telecommunications

☐ Family Literacy Center

☐ Subject Specialty Center

☒ Homework Center

☐ Career Center

☐ Other similar collaborative library services with direct benefit to K-12 students

Specify: > _____

☐ Second Priority "All Others"

Gross Square Footage	
Remodeling: >	<u> </u> SF
Expansion: >	<u> </u> SF

Existing Public Library Building

4. Remodeling an Existing Public Library Building

> SF

5. Remodeling and Expansion of an Existing Public Library Building

> SF

(Include both new & remodeled square footage.)

Gross Square Footage	
Remodeling: >	<u> </u> SF
Expansion: >	<u> </u> SF

☐ First Priority

A public library project in the attendance area of a public school that has inadequate infrastructure to support access to computers and other educational technology.

"Inadequate infrastructure" is defined as an incoming telecommunication connection to a school building of equal to or less than 512 thousand bits per second (512K bps).

Name of Public School: > _____

☐ Second Priority "All Others"

Field Act Applicability (Joint use projects only)

6. Is the project subject to the Field Act?

> Yes ☐

No ☒

Multipurpose Buildings *(Multipurpose Building Projects Only)*

Is the project a Multipurpose Building? > Yes ☒ No ☐

(A multipurpose building is a multi-occupant facility, part of which is a public library and part of which is used for other purposes.)

Types of Multipurpose Building Uses & Square Footage Allocations

Space Use	SQ FT	%
1. Dedicated to Public Library Use <i>(Including Public Library / School Library Use, if Joint Use Project)</i>	23,332 SF	71 % <small>Line 1 SF divided by (Line 1 SF + Line 3 SF)</small>
2. Dedicated to "Other" Uses	<u>SQ FT</u>	
A. Specify: > Non-Library Civic Offices	9,586 SF	
B. Specify: >	SF	
C. Specify: >	SF	
D. Specify: >	SF	
E. Specify: >	SF	
F. Specify: >	SF	
G. Specify: >	SF	
H. Specify: >	SF	
3. Subtotal: Dedicated to "Other" Uses	9,586 SF <small>Add Lines 2A SF thru 2H SF</small>	29 % <small>Line 3 SF divided by (Line 1 SF + Line 3 SF)</small>
4. Common Areas ¹		
5. Subtotal: Total of Common Areas ¹	0 SF <small>Must equal Line 6 SF + Line 7 SF</small>	
	<u>SQ FT</u>	
6. Public Library Pro Rata Share of Common Areas ¹	0 SF <small>Line 5 SF x % in Line 1</small>	
7. "Other" Uses Pro Rata Share of Common Areas ¹	0 SF <small>Line 5 SF x % in Line 3</small>	
8. TOTAL MULTIPURPOSE BUILDING SQUARE FOOTAGE	32,918 SF <small>Add Lines 1 SF, 3 SF, & 5 SF</small>	
9. SF ATTRIBUTABLE TO PUBLIC LIBRARY USE	23,332 SF <small>Line 1 SF + Line 6 SF</small>	

¹ "Common Areas" are those areas of a multi-occupant building that are shared by all occupants, such as lobbies, vestibules, mechanical rooms, restrooms, custodial areas, delivery, shipping and receiving areas, loading docks, kitchenettes, auditoriums, meeting rooms, conference rooms, and storage areas that are used by all parties of a multipurpose building.

PROJECT PLANNING INFORMATION

Population Growth

When providing the 1980, 2000, and 2020 population figures below, the applicant shall count only those residents:

- (a) Within the official boundaries of the applicant jurisdiction, and
- (b) Within the service area of the proposed project, but
- (c) Exclude all people living within the boundaries of other special district, county, or city public library service areas, for which there is no public library service contract with the applicant.

All Projects:

1. **Public library project's service area 1980 population:** > 13,500
2. **Source:** > Approximated from 1980 and 1990 Censuses of Population (Prior to Incorporation)
3. **Population Percentage Change from 1980 to 2000:** > 47 %
4. **Public library project's service area 2000 population:** > 20,033
5. **Source:** > State of Cal, Dept of Finance, City/County Population & Housing Estimates, March 2002
6. **Population Percentage Change from 2000 to 2020:** > 60 %
7. **Public library project's service area 2020 population:** > 32,000
8. **Source:** > Peter A. Morrison (Please see Needs Assessment document for full reference information.)

Joint Use Projects (Both Co-location & Joint Venture Projects):

9. **Project's public school attendance area(s) 1980 student population:** > 2,970
10. **Source:** > Approximated from 1980 and 1990 Censuses of Population (Prior to Incorporation)
11. **Population Percentage Change from 1980 to 2000:** > 51 %
12. **Project's public school attendance area(s) 2000 student population:** > 4,514
13. **Source:** > State of Cal, Dept of Finance, City/County Population & Housing Estimates, March 2002
14. **Population Percentage Change from 2000 to 2020:** > 61 %
15. **Project's public school attendance area(s) 2020 student population:** > 7,304
16. **Source:** > Peter A. Morrison (Please see Needs Assessment document for full reference information.)

Existing Library Facility Square Footage

Existing Public Library:

1. The current gross square footage of the existing public library(s) being replaced is: > _____ 0 SF
If no existing public library facility, enter "0."

Existing School Library: (Co-located Projects Only)

2. The current gross square footage of the existing school library(s) being replaced is: > _____ SF
If no existing school library facility, enter "0."

Library Facilities Master Plan

Describe the relationship of the proposed project to other existing or planned library facilities for the jurisdiction.

The City of Calabasas does not currently have a Public Library according to the Final (Codified) Title 5 Library Bond Act Regulations. Prior to 1991, the area presently known as Calabasas was an unincorporated region of the County of Los Angeles. As an unincorporated area, Calabasas was served by the Los Angeles County Library System, but had no local Branch Library. During the first few years of incorporation, the County continued to provide Library service, but the City eventually formed its own municipal service following a 1997 feasibility study.

Calabasas' library service has reached a point where it is truly ready for a Public Library facility of its own. The City's Library Commission has facilitated public participation in library issues and been instrumental in the organization of a formal effort to establish a permanently located, City owned, Public Library. The new Public Library will replace a series of small leased facilities of inadequate size that have served the City in four different (sequential) locations over the last decade. The Public Library is the first phase of the City's new Civic Center project and is centrally located in the City's suburban downtown core.

The proposed project will be the first Public Library built in the City of Calabasas. The site has been acquired, but the facility has not been constructed yet. The project is intended to serve the entire City through build-out (including potential areas of annexation) as its sole and primary Public Library location. The City has developed a plan for a Public Library building that will open with just over 1 square feet of Library space per capita, and offer about .75 square feet per capita when the City reaches build-out. This is very appropriate and well within the size range of library buildings in cities of comparable populations in California. The Public Library's Plan of Service does not anticipate that the need for additional facilities will be necessary in order to meet existing or projected service needs of the community.

The Public Library will also serve the Las Virgenes Unified School District by providing a much needed after-school homework center. The School District, which serves 4 other cities and two counties, operates 7 schools within the City of Calabasas ranging from Kindergarten through Grade 12. A collaborative investigation conducted by the City and School District identified a lack of after-school library hours in all of the Calabasas Schools. A Library Opportunities and Options Committee (LOOC) was formed to assess the situation and program mutually beneficial library services. The Las Virgenes Room in the Calabasas Public Library will provide text books, tutoring, onlines services, and special collections to help students complete their homework assignments and improve their skills at the Library after school. A City shuttle will transport children from the schools to the Public Library.

Age of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

1. When was the existing public library building(s) that will be replaced or improved built? > _____ N / A Year
If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Joint Use Projects Only

In addition to the information listed above:

2. When was the existing school library building(s) that will be replaced or improved built? > _____ Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Condition of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

3. When was the most recent structural¹ renovation or expansion of the existing public library building(s) that is to be replaced or improved by the proposed project? > _____ N / A Year
If no existing public library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Projects Only

In addition to the information listed above:

4. When was the most recent structural¹ renovation or expansion of the existing school library building(s) that is to be replaced or improved by the proposed project? > _____ Year
If no existing school library facility, enter "N / A"

If proposed project will replace more than one building, list the oldest of the buildings.

¹ Pertaining to the load bearing elements of the building